



# Saltire Primary School

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Headteacher: Mr R. Whitehead



20th April 2021

Dear Parents and Carers,

## Inclusion Team and SEND Update

I'm writing to provide an update regarding the current provision in place from our inclusion team. Due to a range of circumstances, there have been a few changes over the last few months and I wanted to make sure that all parents are aware of who is available, and when, in the event that you have any queries or concerns regarding your child, particularly in relation to a special educational need or disability.

### Our Special Educational Needs Coordinator (SENCO)

Mrs Liddle is our Assistant Headteacher for Inclusion and has the role of SENCO in our school. This term, Mrs Liddle is also teaching two days a week in Year 2 (Mondays and Tuesdays). Therefore she is available to respond to enquiries on **Wednesdays, Thursdays and Friday mornings**. You can contact Mrs Liddle by calling the office or by emailing [traceyliddle@saltire.bradford.sch.uk](mailto:traceyliddle@saltire.bradford.sch.uk).

As with all email correspondence, please note that it may take several days for staff to respond. We generally aim to respond within five school days. If you have an urgent enquiry or need for support, please telephone the school office and ask to speak to me or Mr Evans. We would be more than happy to take your call and can arrange for an appropriate member of staff to support you.

### Our Parental Involvement Worker

Mrs Walker is our Parental Involvement Worker. She is currently absent from school but we hope that she will return within the next few weeks. While Mrs Walker is absent, Mrs Brooks has been supporting families with enquiries. If you have any concerns which you would like to discuss with Mrs Brooks, you can contact her by calling the school office. Mrs Brooks is in school every day from 11:00am until approximately 2:00pm.



Website: [www.saltireprimaryschool.co.uk](http://www.saltireprimaryschool.co.uk)

Follow us on Twitter: @spsprimary

As a result of the pandemic, we have had to reduce our regular inclusion offer to support children in bubbles around the school. However, as we plan for the new academic year, we aim to have a more comprehensive offer when Mrs Liddle will be available four days a week, supported by our Parental Involvement Worker and SEN Teaching Assistant. In the meantime, please rest assured that we will continue to support all families to the best of our abilities. If you have any enquiries, please get in touch immediately, and we will be able to signpost you to the appropriate support.

Kind regards,

A handwritten signature in black ink that reads "Rob Whitehead". The signature is written in a cursive style, with the first letter 'R' being large and stylized, and the rest of the name following in a fluid, connected script.

Rob Whitehead  
Headteacher